2027 SOUTHERN CALIFORNIA LAW SEMINAR & EXPO
WHERE COMMUNITY CELEBRATES TOGETHER

CACM

CACM Festival

Disneyland Hotel & Convention Center | Anaheim
MARCH 10 - 12, 2027

EXHIBITOR QUICK GUIDE

This guide summarizes CACM policies, onsite logistics, exhibitor deadlines, badge registration, and venue-specific rules for the 2027 Northern California Law Seminar & Expo.

For TotalExpo services, shipping forms, material handling rates, and ordering instructions, exhibitors should consult the separate TotalExpo Exhibitor Kit.

UPDATED: 10/19/26

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DEADLINE CHECKLIST

JANUARY 2027

- ☐ Register Exhibitor Badges
- ☐ Review Material Handling Regulations
- ☐ Make hotel reservations
- ☐ Make airline/transportation reservations
- ☐ Finalize Booth Personnel and Register Exhibitor Badges

FEBRUARY 2027

- ☐ **February 2** – Deadline for Exhibitor Badge Registration and Changes
- ☐ **February 2** – Deadline for Sponsorships Reserved & Paid
- ☐ **February 2** – Booth Decorating Submissions deadline
- ☐ **February 5** – "Intent to use and EAC" forms due by 4:30pm PST (from TotalExpo kit)
- ☐ **February 9 to March 2** – Freight to arrive at TotalExpo Advanced Warehouse receiving From 9:00am – 3:30pm PST (Please refer to TotalExpo kit to re-verify information)
- ☐ **February 16** – Deadline for booking Disneyland Hotel at CACM discounted rate, based on availability
- ☐ **February 18** – TotalExpo Deadline for Discounted rates by 4:30pm PST
- ☐ **February 22** – Audio/Visual Order deadline date
- ☐ **February 22** – Deadline for Ordering Disney Electrical
- ☐ **February 25** – Deadline to order furniture, labor, etc. from TotalExpo online by 4:30pm PST

MARCH 2027

- ☐ **March 1** – Internet/Telecom Order Forms Discount deadline date
- ☐ **March 12** - Dismantle 11:15am – 4:00pm

All other shipping related information with TotalExpo, please refer to TotalExpo kit for further information

SHOW INFORMATION

EVENT LOCATION

Disneyland Hotel Convention Center
Exhibit Hall and North Ballroom
1150 West Magic Way

Anaheim, CA 92802

EXHIBITOR ONSITE REGISTRATION

Onsite Exhibitor Registration will be available in the Registration Area outside the Grand Ballroom of the Disneyland Convention Center.

Wednesday, March 10, 2027	8:30 am – 5:00 pm
Thursday, March 11, 2027	7:30 am – 5:00 pm

ACCESS & SHOW HOURS

Wednesday, March 10, 2027	8:30am – 4:30pm LOAD-IN / SET-UP 1:00pm – 4:30pm FIRE RETARDANT COMPANY ONSITE
Thursday, March 11, 2027	8:00am – 5:00pm EXHIBITOR ACCESS 12:45pm – 3:30pm SHOW
Friday, March 12, 2027	8:00am – 4:00pm EXHIBITOR ACCESS 9:30am – 11:15am SHOW 11:15am – 4:00pm DISMANTLE / LOAD-OUT

Exhibitors will not be permitted to remove any property from the exhibit hall and exhibits cannot be disassembled prior to 11:15 am on Friday, March 13.

CACM CONTACT INFORMATION

949-916-2226 | events@cacm.org
Mail to: CACM
23461 South Pointe Drive, Suite 200
Laguna Hills, California 92653

SERVICE CONTRACTORS

* Denotes exclusive contractor. Exhibitor-appointed contractors are **NOT** permitted for these services.

OFFICIAL SERVICE PROVIDER*

TotalExpo
1161 Sandhill Avenue, Unit A
Carson, CA 90746
Phone: 310-320-4203
Fax: 310-320-4265
www.TotalExpo.com
orders@TotalExpo.com
csr@totalexpo.com

AUDIO/VISUAL*

Encore Disneyland Hotel
1150 West Magic Way
Anaheim, California 92802
Ronnel Canlapan
ronnel.canlapan@encoreglobal.com
Phone: 619-993-2462
ORDER FORM

BOOTH CLEANING*

TotalExpo
1161 Sandhill Avenue, Unit A
Carson, CA 90746
Phone: 310-320-4203
Fax: 310-320-4265
www.TotalExpo.com
orders@TotalExpo.com

BOOTH FURNISHINGS*

TotalExpo
1161 Sandhill Avenue, Unit A
Carson, CA 90746
Phone: 310-320-4203
Fax: 310-320-4265
www.TotalExpo.com
orders@TotalExpo.com

CATERING*

Disney Catering & Event Services
Natalie Rice
1150 West Magic Way
Anaheim, California 92802
Phone: 714-956-6701
Natalie.Rice@disney.com

ELECTRICAL*

Disneyland Resort Event Services
1150 West Magic Way
Anaheim, California 92802
Phone: 714-956-6701
DLR.electrical.order.form@disney.com

INTERNET*

Smart City Networks
5795 W. Badura Ave. Ste. 110
Las Vegas, NV 89118
Phone: 714-765-8600
anaheimcustomerservice@smartcitynetworks.com

LABOR*

TotalExpo
Phone: 310-320-4203
Fax: 310-320 4265
www.TotalExpo.com;
orders@TotalExpo.com

PLUMBING*

Disneyland Resort Event Services
1150 West Magic Way
Anaheim, California 92802
Phone: 714-956-6701

RIGGING*

Disneyland Resort Event Services
1150 West Magic Way
Anaheim, California 92802
Phone: 714-956-6701

SECURITY*

Disneyland Resort Event Services
Natalie Rice
1150 West Magic Way
Anaheim, California 92802
Phone: 714-956-6701

EXHIBIT HALL INFORMATION & BOOTH POLICIES

EXHIBIT HALL

- Facility: Disneyland Hotel Convention Center
- Exhibit Halls: Exhibit Hall and North Ballroom
- Ceiling Height: 18'
- Utilities: Electricity, Water, Drains, Compressed Air, Internet, and Telephone
- Floor Load: 125 PSF (lbs. per sq. ft.)
- Flooring: Carpet

AMERICANS WITH DISABILITIES ACT (ADA)

All exhibiting companies are required to comply with the Americans with Disabilities Act (ADA),and are encouraged to be sensitive, and as reasonably accommodating as possible to attendees with disabilities. Information regarding ADA compliance is available from the U.S. Department of Justice ADA InformationLine, (800) 514-0301, and from the ADA Web site at www.usdoj.gov/crt/ada/adahom1.htm.

AGE RESTRICTIONS

No persons under 18 years of age will be admitted to the exhibit hall at any time under any circumstances, including infants in strollers and those being carried. Proof of age will be required when requested by CACM or security services. This restriction is strictly enforced for safety reasons and applies to both exhibitors and attendees.

LABOR JURISDICTIONS

When planning for your participation at the CACM Law Seminar & Expo, please note that union labor may be required for certain aspects of your exhibit handling. To help you understand the show site work rules, we ask that you read the following guidelines. Please refer to the TotalExpo Work-Site/Union Rules and Regulations in the TotalExpo Exhibitor packet, for specific rules.

TotalExpo requests Exhibitors not tip TotalExpo or union employees (such practices as givingmoney, merchandise, and other special considerations for services rendered.) These employeesare paid at an excellent wage scale denoting professional status and tipping is not necessary. This applies to all employees. Any request for such should be brought to the attention of Show Management and a TotalExpo representative at the Exhibitor Service Desk.

LOADING/UNLOADING

Loading and unloading your vehicle is only allowed in permitted areas. Loading or unloading in a Fire Lane or Handicapped area is strictly prohibited. Failure to comply may result in Exhibitor being fined and/or being banned from future CACM Shows.

Drive-in Door access varies by exhibit hall:

- **Exhibit Hall:** Freight Doors Measure 17.6'H X 15.4'W
- **Must register all drivers and passengers to go through security**
- You will need to go through TotalExpo for deliveries through the freight doors. Place your orders early at orders@totalexpo.com the **show code is 27SCAL** or call (310) 320-4203

Hiring Disney Cast members to help carry, erect or dismantle displays is strictly prohibited.

OUTSIDE CONTRACTORS & LABOR

Exhibitors may use outside contractors to install, and/or dismantle booths. Using another contractor requires the TotalExpo Exhibitor-Appointed Contractor (EAC) Form and may incur fees. Contractors must provide proof of liability insurance before setup; without it, their employees may not work in the exhibit hall.

Exhibitors may use full-time company employees for booth work; employees must carry valid company identification onsite. All other labor must be ordered through TotalExpo at 310-320-4203, csr@totalexpo.com, or the onsite Exhibitor Service Desk.

MOVE-IN

Only hand-carried items may be brought through the front entrance of the exhibit hall. All freight mustmove across the docks or through the roll-up drive-through doors in the exhibit halls and arranged with TotalExpo. Arrangementscan be made to move small quantities of materials on hand carts and dollies through loading doors at the rear of the building subject to limitations imposed by union decorators.

Storage of empty cartons in exhibit booth area is not permitted. Storage of any kind is prohibited behind the back drapes or display wall, or inside display area. All cartons, crates, containers, packing materials, etc., which are NECESSARY FOR REPACKAGING shall be labeled with "EMPTY" stickers and REMOVED FROM THE FLOOR.

SECURITY

CACM will provide perimeter security to the best of its ability. Security guards will be in the exhibit hall at all times. Exhibitors are encouraged to take steps to prevent theft by cooperating with CACM security policies. If you see any security violation, please report it immediately to the security officers or to Show Management.

STANDARD BOOTH EQUIPMENT

CACM Exhibit Management and/or TotalExpo, will furnish to all Exhibitor(s):

- A booth 10' deep and 10' wide (unless larger booth size ordered)
- Back Drape: 8' high back wall
- Booth Side Drape: 3' high side rail
- Furniture: 6' skirted table and 2-padded chairs, wastebasket (not emptied
- without purchasing booth cleaning service)
- Aisle Carpet: Multi-colored
- A 44" x 7" identification sign showing company nameand booth number

CACM or TotalExpo provided booth equipment must be returned at the end of the event in complete, good condition, except for normal wear and tear. Exhibitors may use this equipment under the Agreement but do not own it. Exhibitors are responsible for providing any additional equipment at their own expense, and all booth equipment must comply with applicable rules, codes, and regulations.

BOOTH DISPLAY/DÉCOR & RESTRICTIONS

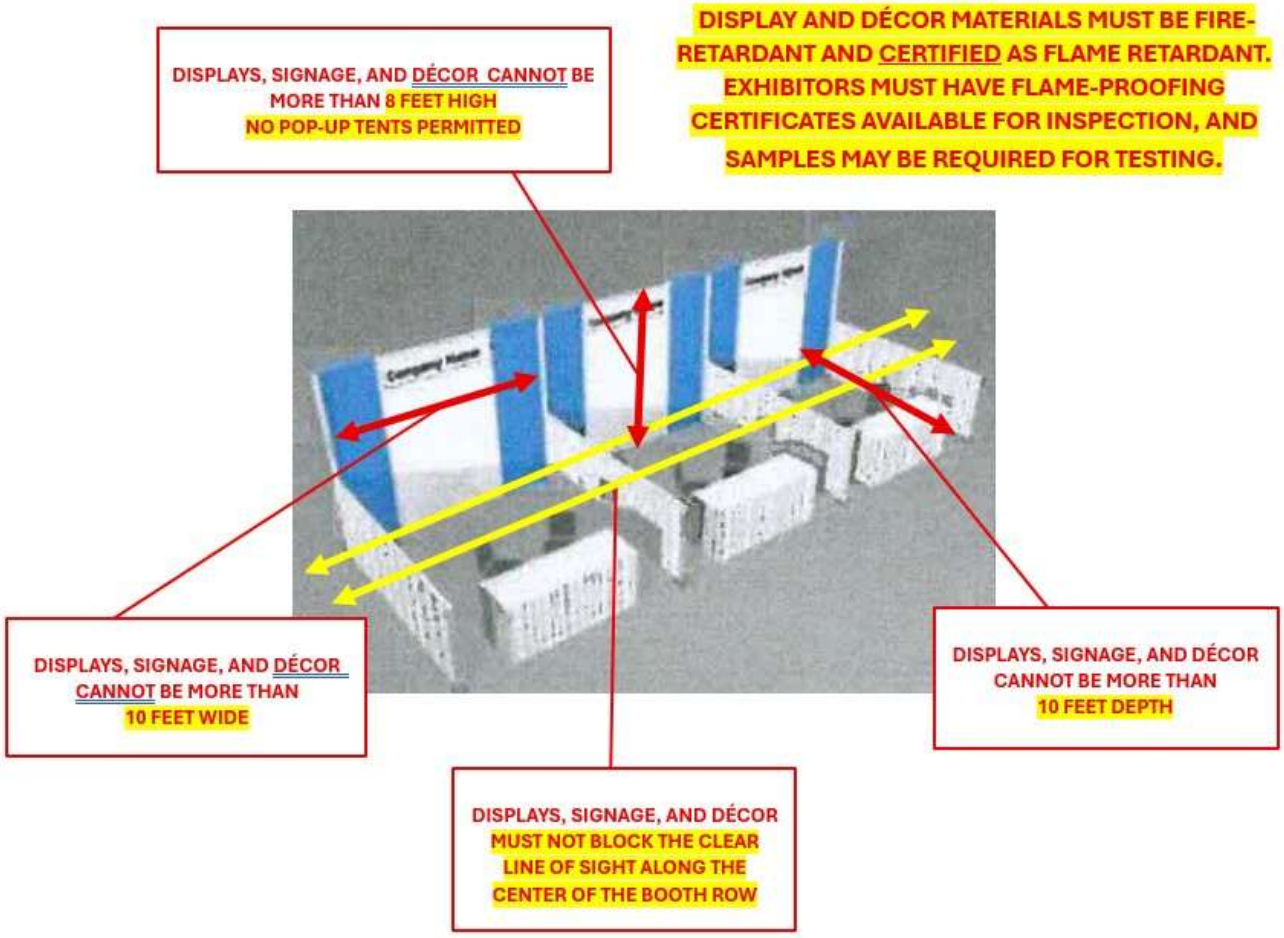
CACM shall have the right to exclude or require modification of any display or demonstration which, in its sole discretion, it considers unsuitable to or not in keeping with the character of the Exposition. CACM shall have the right to demand modification of the appearance of attire of people or mannequins used in connection with displays or demonstrations.

Display or décor that extends above the height of 8' and width/depth of 10', or block a clear line of sight along the center of the booth row past the 3' rail height may not be installed (ie. pop-up tents, large signage – etc.) – **NO EXCEPTIONS**.

THE EXHIBITOR HALL WILL NOT OPEN UNLESS ALL BOOTHS PASS THE FIRE CODE. The Anaheim Fire Marshal will inspect booths on Wednesday to confirm compliance with local fire code. Display and décor materials must be fire-retardant and certified as flame retardant. Exhibitors must have flame-proofing certificates available for inspection, and samples may be required for testing. If equipment or décor does not pass inspection, a third-party fire-retardant spray company will be available in the Exhibit Hall on Wednesday, March 10, 2027, from 1:00 pm to 4:30 pm. Exhibitors may use this service onsite and are responsible for onsite payment of all quoted fees directly to the vendor.

Exhibitors who cannot provide the required flame-proof certificate or use the fire-retardant service must dismantle any non-compliant display, material, or décor by 8:00 am on Thursday – NO EXCEPTIONS.

Exhibitors must also follow all applicable fire, safety, environmental, and facility waste-disposal requirements. Balloons are permitted as part of exhibit hall displays. Exhibitors will be charged labor costs to remove or retrieve any balloons left drifting during or after the event.



STRUCTURAL INTEGRITY

All exhibit displays should be designed and erected in a manner that will withstand normal contact or vibration caused by neighboring exhibitors, hall laborers, or installation/dismantling equipment. Displays should also be able to withstand moderate wind effects that may occur in the exhibit hall when freight doors are open. Refer to local building codes that regulate temporary structures.

Exhibitors should ensure that any display fixtures such as tables, racks, or shelves are designed and installed properly to support the product or marketing materials to be displayed.

EXHIBITOR PRIZES

Exhibitors are responsible for their prizes at all times. Exhibitors may only distribute promotional items or prizes at booths. Note: Raffles are not permitted; prize drawings only.

BOOTH DEMONSTRATIONS

All demonstrations must be confined to the exhibit space. No exhibitor may solicit attendees or distribute literature or other materials outside of his booth space. Aisles may not be obstructed at any time and exhibitors may not use items or display that would prove dangerous or cause accidents to attendees and other exhibitors. Solicitation in the exhibit hall by non-exhibiting personnel is strictly prohibited and offenders will have their badge confiscated and asked to leave.

FOOD & BEVERAGE / SAMPLE PRODUCTS

As the exclusive caterer for the Disneyland Hotel Convention Center, Disney does not allow any outside caterers or outside food or beverages to be brought into the building. No Alcoholic Beverages to be served on the tradeshow floor. If an Exhibitor would like to hand out candy, cookies, any food or beverages in order to drive traffic to their booth, they must purchase all food and beverages directly from Disney.

MUSIC LICENSING AND SOUND

Exhibitors may play, perform, or distribute copyrighted material only after obtaining all required rights and paying all royalties, fees, and other charges.

Sound equipment is permitted at Show Management's discretion and must be discontinued if it interferes with others. Keep booth sound from disrupting neighboring exhibitors, and aim speakers into the booth not

the aisle. **80/80 Rule:** Sound is objectionable if it consistently exceeds 80 decibels at the booth perimeter or is clearly audible more than 80 feet away.

Live or recorded booth music may require licenses from organizations such as ASCAP, BMI, or SESAC.

REGISTRATION OF ENTERTAINMENT GUEST(S)

Any guest(s) of Exhibitor must be officially registered with CACM, Inc., and pay the appropriate conference or badge fee. Guest(s) must wear an official Show badge. Guest(s) may include, but not be limited to, celebrity impersonators, caricature artists, massage therapists, and others who provide entertainment within the confines of the Exhibitor booth. All individuals must be 18 years old.

UNATTENDED BOOTH POLICY

Exhibitor and any employees, agents or representatives of exhibitor must occupy its booth during official Show/Exhibit Hall Hours. Failure to occupy the Exhibit Booth during official Show/Exhibit Hours will be cause for CACM to refuse future exhibiting privileges. In the event an exhibitor consists of only one representative, arrangements must be made by the exhibitor for the booth to be covered during show hours

VARIANCES

Any exceptions or alterations to the restrictions and boundaries described herein must meet with the approval of Show Management and must be obtained prior to the booth set up. If Show Management

determines whether your exhibit obstructs or interferes in any way with other exhibits in the area, you

will be asked to conform to the rules during the CACM Law Seminar & Expo. If you are unable to comply with the rules, you may be instructed to dismantle your booth or the part of the booth that does not conform. Show Management will not give refunds to any exhibitors asked to dismantle their booths.

PROFESSIONAL COURTESY

Exhibitors are restricted from taking any supplies, marketing materials, and/or giveaways from other exhibitors without their permission. Failure to comply may result in Exhibitor being banned from future CACM Shows.

SOLICITATION FOR EMPLOYMENT

CACM has a "zero tolerance" policy of individuals and/or Exhibitors, and/or their representatives, who actively solicit conference attendees or other participants at the show for purposes of employment. Exhibitors are prohibited from this practice. CACM reserves the right, at its sole discretion, to prohibit any Exhibitor, its agent, employee, successor, heir, and assign from any future CACM Law Seminar & Expo should this practice occur.

SUITCASING

Suitcasing is defined as the unethical practice to solicit or sell products or services to delegates attending a show without the proper authorization by an event sponsor. It is strictly prohibited at CACM Southern California Law Seminar & Expo and any attendee who is observed soliciting business in the aisles, public spaces, or in another exhibitor's booth will be asked to leave. It is Show Management's objective to do everything possible to support our exhibitors in having a successful show so please report on any suitcasing you observe to Show Management.

EXTRA-CURRICULAR EVENTS

No Exhibitor, agent of exhibitors, employee, sponsor, associate, successor, heir or assign, may schedule any non-CACM sponsored activity, including but not limited to a bus, hospitality suite, party, activity, or any event during official CACM Law Seminar & Expo activities. Violation of this provision will result in Exhibitor being banned from future attendance at any CACM Show, at the sole discretion of CACM.

DISMANTLE & MOVE-OUT

Move-out begins after the Exhibit Hall closes on Friday. Until 11:15 a.m., keep all people and items within your booth and out of the aisles; no property may be removed earlier. After 11:15 a.m., TotalExpo will return crates and stored items. Remove property only through freight entrances or approved exits and plan packing and departures accordingly.

EXHIBITOR INSURANCE REQUIREMENT:

Having insurance will protect your company, employees, and volunteers, should a claim arise against you for something that occurred at your booth. CACM does not provide any type of insurance coverage for the property and/or personnel of exhibiting companies (see booth space contract). **Exhibitors are required to maintain insurance that meets the requirements outlined below and on your booth space contract.** If you already have compliant coverage through your own provider, make sure to email a copy of the Certificate of Insurance (COI) to events@cacm.org before the show.

The following are the insurance certificate requirements:

1. CACM, TotalExpo, the Disneyland Hotel Convention Center, and their respective governing bodies, officers, directors, employees, and/or Agents shall be added as additional names insured on the Exhibitor's "Comprehensive General Liability Insurance" policy.
2. The Exhibitor shall keep an original insurance certificate onsite at all times, to evidence the insurance coverage recommended herein. An original signed certificate of insurance will only be accepted if it has met the requirements.
3. Coverage should be provided for all show days as well as move-in and move-out days, March 10 - March 13, 2027, inclusive ("Required Period of Coverage").
4. Workers' Compensation and Employers' Liability Insurance or equivalent insurance with a policy limit of not less than $1,000,000. Occupational Diseases Insurance as required by the laws of all governmental bodies having jurisdiction.
5. Comprehensive General Liability Insurance, including Contractual Liability Insurance with (1) minimum limits of not less than $1,000,000 each occurrence of bodily injury and death, and $1,000,000 each occurrence for property damage, or (2) minimum combined single limit of not less than $2,000,000 each occurrence for bodily injury and death and property damage.
6. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in the set-up and disassembly services with (1) minimum limits of not less than $250,000 each person and $500,000 each accident for bodily injury and $500,000 each accident for property damage, or (2) a minimum combined single limit of not less than $1,000,000 each accident for bodily injury and property damage.
7. The Exhibitor's insurance certificate must also include a statement by the insurance carrier that the carrier shall not cancel the coverage evidenced by the certificate without giving CACM thirty (30) days prior written notice.
8. Excess Liability Umbrella Form policy requirements with minimum limits (1) of not less than $1,000,000 Each Occurrence and (2) $1,000,000 Aggregate.

EXHIBITOR STAFF BADGE REGISTRATION

Exhibitors may use the following form to order badges. If you encounter any issues, please call 949.340.6816 or email events@cacm.org.

Exhibitor Badge Pre-Registration closes Friday, February 2, 2027 at 5:00 pm PST.

If you have not ordered your staff badges by this date, you must do so onsite during move-in days. For accuracy and efficiency, please follow these key points when completing your badge order:

- Each exhibitor receives two (2) complimentary badges for each 10x10 booth purchased.
- There is a $189 charge per day for each Exhibitor Badge Registration over the complimentary badge allotment.
- One badge per person; badges must be worn at all times.
- Badges are only for company employees scheduled to work your booth at CACM Law Seminar & Expo.
- Lanyards will be available onsite at Exhibitor Registration.
- Brokers should communicate with the companies they are representing to determine who is responsible for badges – duplicate badges will not be allowed.
- Badges include access to Exhibit Hall, Vision Awards, continental breakfast, and daily education sessions. (Additional Welcome Reception tickets may be purchased in the Additional Badge Order section.)

ONSITE REGISTRATION

Onsite Exhibitor Registration will be available in the Grand Ballroom Foyer of the Disneyland Hotel Convention Center.

Wednesday, March 10, 2027	8:30 am – 5:00 pm
Thursday, March 11, 2027	8:00 am – 5:00 pm

REPLACEMENT BADGE CHARGE: $60 PER BADGE

All badge orders and/or changes received by CACM after February will result in a late processing feeof $60 per badge. If you lose your badge during CACM Law Seminar & Expo, a $60 replacement fee will be charged. This policy will be strictly enforced.

2027 SHOW POLICIES

1. **No one under the age of 18 will be admitted into the CACM Law Seminar & Expo during show hours** (including infants and toddlers). This rule is strictly enforced and applies to both attendees and exhibitors.
2. **No one under the age of 18 is allowed in the exhibit hall during move-in.**
3. Anyone who is observed to be soliciting business in the aisles or other public places in the convention center will be asked to leave.
4. By attending CACM Law Seminar & Expo you consent to the use of your image and/or name by the California Association of Community Managers on marketing materials and any registered publishing, broadcast, and cable media without charge or obligation.

FAILURE TO COMPLY WITH SHOW POLICIES WILL RESULT IN EXPULSION FROM THE SHOW AND FORFEITURE OF BADGE AND MONIES PAID.

SECURITY TIPS

BASIC SECURITY MEASURES PROVIDED BY SHOW MANAGEMENT

Uniformed guards will be stationed at entrances, exits and along the perimeter of the floor. This servicewill be provided 24 hours a day from the first move-in day to the last move-out day. Private guards may be hired from the official security service.

DO'S AND DON'TS OF EXHIBIT SECURITY

- Show Management takes reasonable security precautions but is not responsible for loss, damage, or theft. Exhibitors remain responsible for their property.
- Insure exhibits and products from departure through return, and ship them in cartons that do not identify the contents.
- Staff the booth when shipments arrive, inventory them, and immediately report discrepancies to company personnel, Show Management, the carrier, or TotalExpo.
- Secure easily stolen or valuable items during installation and overnight. Lock them away or conceal them, and never place valuables in containers marked "EMPTY STORAGE."
- Exhibitor personnel must wear show badges throughout move-in, show days, and move-out.
- Staff the booth from 30 minutes before opening until 30 minutes after guests leave.
- Immediately report unauthorized or suspicious visitors to security or Show Management.
- Never leave personal items unattended.
- Guard service continues through move-out, but exhibitors must take all necessary precautions to protect their property.

Contact Natalie Rice at Disney Event Services to order additional booth security.

SERVICES & UTILITIES

INTERNET

Exhibitors are responsible for ordering and paying for all services required. Hard wired internet services are available in all booth locations. Order forms and information regarding these services, provided by Disneyland Resort, are available upon request (events@cacm.org).

UTILITIES

Exhibitors must order and pay for required booth utilities. Electrical and water service is available at all booths; Disney Event Services order forms are in the manual's Additional Show Services section. Disney personnel must perform electrical and plumbing work, including all wiring and installations, unless authorized company engineers perform specialized work on their own exhibit equipment.

PARKING AT THE DISNEYLAND HOTEL CONVENTION CENTER

For an additional fee, Disneyland Resort hotels offer self-parking and valet service for registered hotel guests. Simply follow the signs directly to your destination—hotel Guest parking is not permitted at parking locations designated for the theme parks or the Downtown Disney District.

Rates for Hotel Guests

- Self-parking: $40 per night per vehicle
- Valet parking: $70 per night per vehicle

Rates for Non-Registered Hotel Guests:

- Self-parking - $40 per vehicle with no in/out privileges
- Valet parking – $70 per vehicle with no in/out privileges

SHIPPING & PRODUCT STORAGE

SHIPPING INFORMATION

There are two basic methods of shipping your display materials and equipment for the 2027 CACM Law Seminar & Expo:

***Method 1:* Shipping to the TotalExpo Warehouse**

By selecting this method of shipping, you can ship your materials to the freight company's warehouse to arrive between February 9, 2027 and March 2, 2027. Materials arriving after March 4, 2027, will be received at the warehouse with an additional after deadline charge. Materials are accepted at the warehouse Monday through Friday between the hours of 9 am – 3:30 pm PST. In the event of weight discrepancies or shipments received without a certified weight certificate, a fee will be charged per shipment.

To qualify for this type of shipping, the materials must be crated, boxed or on skids, or carpet and pad. This service includes the acceptance and storage at the warehouse, delivery to exhibit site, unloading freight and delivering to your booth, picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

The big advantages of the method are that the shipping time does not have to be exact since you have an extended window and you have more flexibility on the carrier used.

***Method 2:* Shipping Direct to the Convention Center with the Disney Hotel**

To use this method, your shipment must arrive on Tuesday, March 10, 2027 and Wednesday, March 11, 2027, from 8:30 am – 4:30 pm PST. All other exhibitors should schedule shipments to arrive early on Wednesday, March 10, 2027. This method must be used for uncrated and loose material shipments. Crated, skidded and boxed material may also be delivered at this time. This service includes acceptance of materials at show site, delivery to your booth, removal/storage/return of empty packing materials, and loading of materials on designated carriers**. (SEE SHIPPING DISNEY SHIPPING INSTRUCTIONS AT THE END OF THIS QUICK GUIDE – CACM AND TOTAL EXPO ARE NOT RESPONSIBLE FOR THESE SHIPMENTS AND MUST BE HANDLED DIRECTLY WITH DISNEY HOTEL)**

VENDOR DELIVERY INFORMATION

FOR ONSITE DELIVERIES TO THE DISNEYLAND HOTEL, PLEASE NOTE:

- **Small Items:** Small items that can be easily carried by hand in one (1) or two (2) trips fromthe Disneyland Hotel Self-Parking Lot, access the Exhibit Hall from the front of the hotel. If you require bell services to transport your items, the package handling fee is $10.00 per box/item each way (inbound and outbound).
    - Handling fees: The pallet handling fee is thirty-five ($35.00) each way. If the pallet cannot fit through a doorway, the pallet will be broken down and charged at $10.00 per box for such items received by the carrier or at the front drive of the hotel

- **Larger sized or multiple items**: For larger sized or multiple items, you will need to access the back dock of the hotel. You will need to schedule this ahead of time with TotalExpo and Natalie Rice (hotel). Please review the Service Contractors contact page for email addresses and phone numbers.

  Below is the Resort Map for Lewis Street Checkpoint

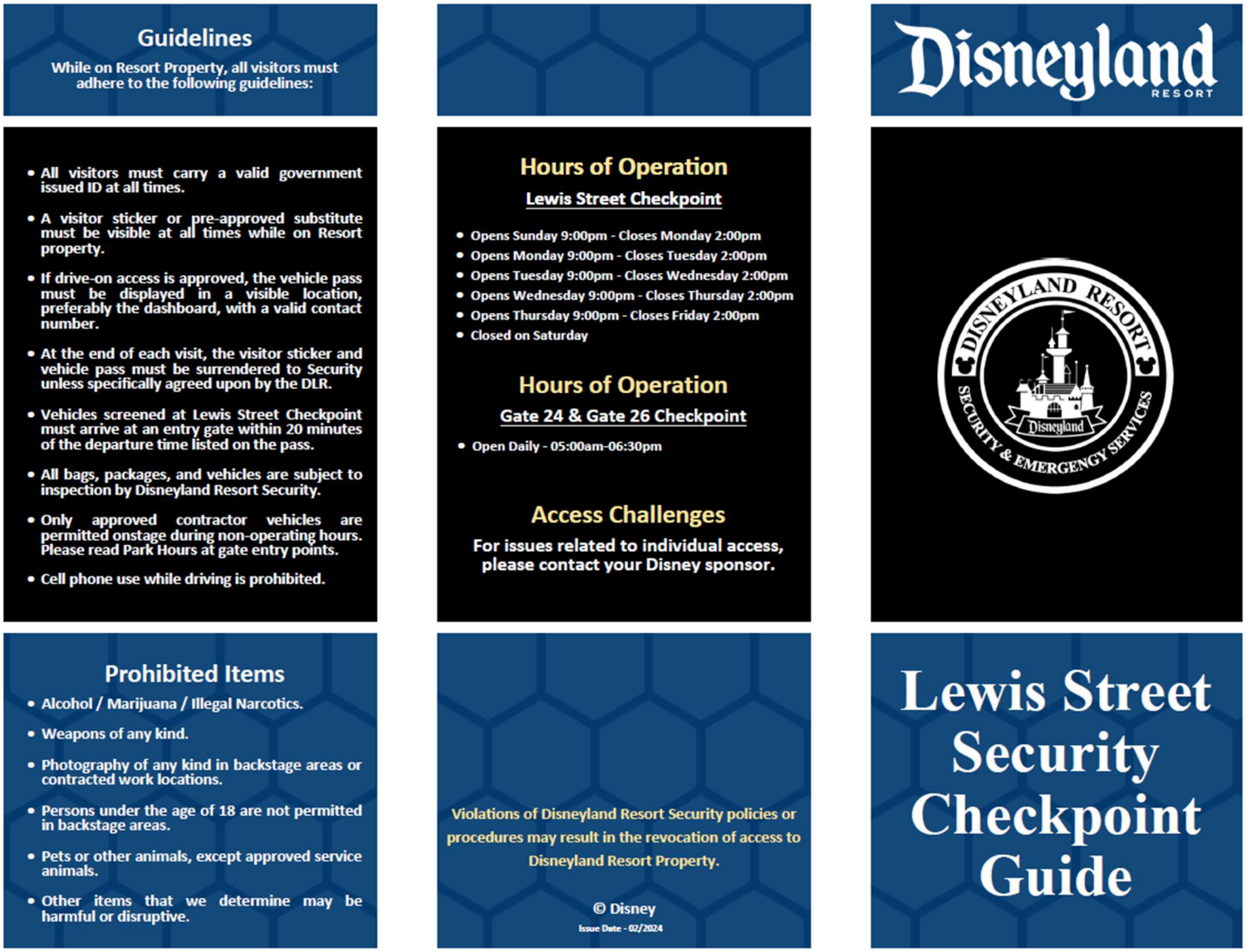
- If a driver is arriving before 2:00pm – Monday – Friday – the driver will need to head to the Lewis Street checkpoint for clearance.
- If a driver is arriving after 2:00pm – Monday – Friday -the driver will need to head to Gate 24 for clearance

  Items needed to give access to the drivers / helpers for checkpoint
    - First and Last Name as it appears on their driver's license
    - Mobile phone number
    - Email address
    - Company Name employed by or representing
    - Move In Date
    - Move In Time
    - Move Out Date
    - Move Out Time

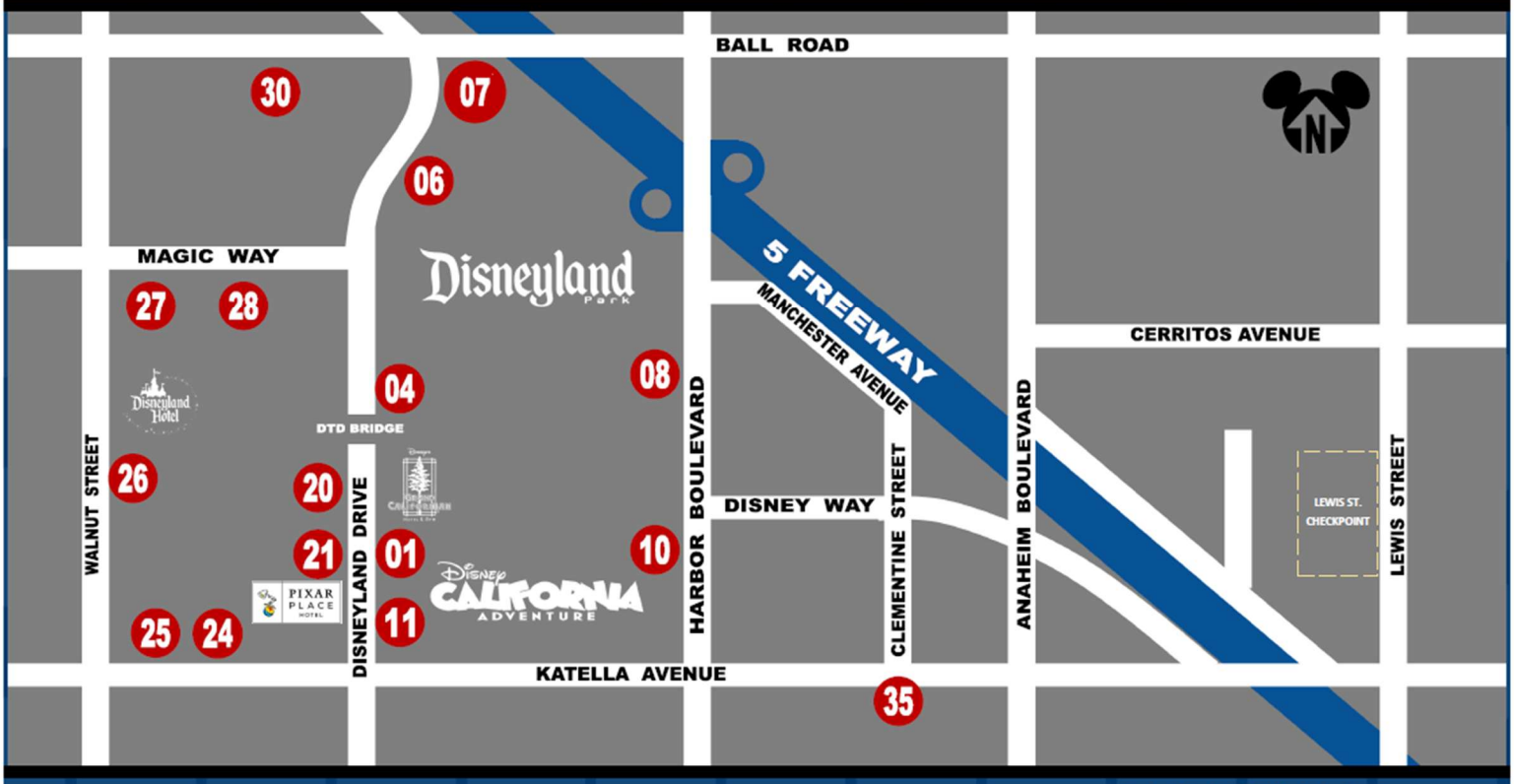
  Failure to provide this information BEFORE the truck arrives will result in a delay in dropping off or picking up, please contact. Disney will log in your driver's information from their driver's license and exhibiting company. Then your driver will need to proceed to Disney's Vehicle Inspection Checkpoint. Once there, they will be asked to identify the show name and exhibiting company name. This information will be matched against Disney's security computer. If your driver experiences any challenges getting cleared, contact Natalie Rice, Senior Convention Services Manager, at 714-224-2078. Please be sure to give your driver this information.


Freight Door
To Exhibit Hall

SECURITY VEHICLE INSPECTION MAP



Checkpoint & Gate Locations



Lewis St. Checkpoint - 1629 S. Lewis St.
Gate 01 - 1716 S. Disneyland Dr.
Gate 04 - 1500 S. Disneyland Dr.
Gate 06 - 1200 S. Disneyland Dr.
Gate 07 - 1020 W. Ball Rd.

Gate 08 - 1501 S. Harbor Blvd.
Gate 10 - 1651 S. Harbor Blvd.
Gate 11 - 1770 S. Disneyland Dr.
Gate 20 - 1717 S. Disneyland Dr.
Gate 21 - 1717 S. Disneyland Dr.
Gate 24 - 1141 W. Katella Ave.

Gate 25 - 1150 W. Katella Ave.
Gate 26 - 1600 S. Walnut St.
Gate 27 - 1150 W. Magic Way
Gate 28 - 1140 W. Magic Way
Gate 30 - 1100 S. West Pl.
Gate 35 - 300 W. Katella Ave.

MARKETING OPPORTUNITIES & SHOW TIPS

USE THE 2027 CACM LAW SEMINAR & EXPO LOGO

For those exhibitors who want to use the show logo on their promotional materials or email signature, please email marketing@cacm.org at 949.916.2226. This is a complimentary marketing opportunity to increase your success at the CACM Law Seminar & Expo.

OTHER IDEAS FOR PROMOTION

- Redeemable gift cards at your booth
- Fun games for managers to learn about your services
- Distribute company newsletter
- Showbiz or sports personality in booth
- Email your manager and management company clients and let them know you are exhibiting
- Post on social media that you are exhibiting at this event

ADDITIONAL EVENT MARKETING VISIBILITY:

New Event App is designed to promote maximum engagement between you and the manager attendees. Get in front of attendees with your show-specific messaging and advertise your booth number in your advertisement so attendees can find you. Add your logo, bio, social media links and link to promotional flyer.

Exhibitor Spotlight Eblast a dedicated email sent to all Law Seminar attendees. Showcase your company as a leader in the industry supporting community manager education.

Digital Banner Ads on CACM Website advertise your booth space before the Expo begins. Your banner ad allows you to be seen by thousands of visitors and provides a hotlink to your company website. Special 6-month pricing for exhibitors and sponsors (savings of 50% off regular price).

Social Media Sponsor one paid social post during the event on CACM's social media channels, including LinkedIn, Twitter, Facebook and Instagram

You may purchase the additional event marketing from the Law Seminar Sponsorship Opportunities. Don't wait, these opportunities are limited and reserved on a first come first serve basis with sponsorship contract. CLICK HERE.

Lead Retrieval may be purchased through American Tradeshow Services (ATS) where you will be able to capture attendee contact information. Just point and scan the manager's badges QR Code. ORDER HERE or Contact Exhibitor Support at exhibitorsalesteam@american-tradeshow.com | 985-809-0600

Please note, we do not share or sell attendee lists, please be aware of scammers trying to sell you attendee lists. Please also be aware of scammers calling you and trying to sell you hotel rooms. You can find the hotel information on our website.

HOTEL INFORMATION

Disneyland Hotel (Host Hotel)

1150 West Magic Way, Anaheim, California 95202
T: 714-520-5005

Check-In: 3:00 PM
Check-out: 11:00 AM
Rate: $364+ Single/Double
Book HERE

WHY BOOK AT A CACM LAW SEMINAR & EXPO HOTEL?

- Special negotiated rates at our Official Hotel
- Access to sponsored activities, customers, colleagues and contacts
- Hotels are close to the Disneyland Convention Center

HOW TO RESERVE YOUR ROOM

To make a new reservation or modify or cancel an existing reservation visit the Disneyland Hotelreservation link Disneyland Hotel Reservation LINK or call the hotel. Official Hotel information is provided on the following page of the CACM Exhibitor manual.

CANCELLATIONS/NO-SHOWS

Hotel cancellation policy will be clearly listed in your hotel confirmation. Failure to cancel your reservation by the listed cancellation deadline will result in a penalty equal to one night room. No-shows will be charged one room night with tax.

HOTEL SCAMMERS

Please be aware that some third-party travel companies may attempt to solicit housing for CACM Law Seminar & Expo. These companies are not authorized by Show Management and may provide false information regarding the availability of rooms. Reservations made through any agency other than the hotel directly is not recommended and will be at your own risk.

Please report any unauthorized solicitations to **events@cacm.org**.

There's magic to be found throughout The Happiest Place on Earth! Discover the excitement of the *Disneyland* Resort in Anaheim, California, featuring two amazing theme parks – *Disneyland* Park and *Disney California Adventure* Park, three world-class hotels and the *Downtown Disney* District all nearby.

In all, there are more than 100* can't-miss attractions, shows and dining experiences. But the memories you'll make here are nearly limitless. After your meetings and events are done, takeadvantage of endless opportunities to enjoy time with colleagues, family and friends.

Also, consider extending your stay! Discounted Park tickets are available for purchase prior to arrivalat the Resort. Click HERE for more information (Prices are subject to change without notice)!

TRANSPORTATION INFORMATION

AIRPORTS

John Wayne Airport (SNA)

Distance to the Disneyland Hotel Convention Center: 14 miles
Approx 30 minutes

Los Angeles International Airport (LAX) Distance to the Disneyland Hotel ConventionCenter: 34 miles
Approx 50 minutes

Long Beach Airport (LGB)

Distance to the Disneyland Hotel Convention Center: 21 miles
Approx 30 minutes

DRIVING DIRECTIONS

Disneyland Hotel Convention Center
1150 West Magic Way
Anaheim, California 92802

FROM I-5 SOUTH

Take Disneyland® Drive/Ball Road exit and continue south on Disneyland® Drive to Ball Road. Turn right. Continue west on Ball Road to West Place. Turn left. Continue south, straight ahead,to the Security Gate.

FROM I-5 NORTH

Exit Harbor Blvd. Turn right. Immediately get into the left lane. At Ball Road, turn left. Proceed west on Ball Road to West Place. Turn left. Continue south, straight ahead, to the Security Gate.

FREQUENTLY ASKED QUESTIONS

GENERAL FAQs

How do I update my booth's public contact and description information?

You may update your booth's public-facing contact information and description from the Exhibitor Portal: SOCAL BOOTH PORTAL

Which Industry Partner is next to my booth at the hall?

You may review the Exhibitor Hall map here: SOCAL EXHIBITOR MAP – please note that exhibitors were responsible for selecting their own booths.

How do I get my exhibitor badge?

Please fill out the included Exhibitor Badge Registration Form and return to CACM no later than February 2, 2027. All Exhibitors must pick uptheir badges onsite at the Registration counter.

When do exhibitors have access to the exhibit floor?

Wednesday, March 10, 2027	8:30am – 4:30pm LOAD-IN / SET-UP 1:00pm – 4:30pm FIRE RETARDANT COMPANY ON-SITE
Thursday, March 11, 2027	8:00am – 5:00pm EXHIBITOR ACCESS 12:45pm – 3:30pm SHOW
Friday, March 12, 2027	8:00am – 5:00pm EXHIBITOR ACCESS 9:30am – 11:15am SHOW 11:15am – 4:00pm DISMANTLE / LOAD-OUT

What is an Official Service Provider?

An Official Service Provider is a contractor appointed by show management as the sole providerof specified services such as installation and dismantle services, materials handling, and shipping. TotalExpo is the Official Service Provider for the 2027 CACM Law Seminar & Expo.

Whom should I contact if I am having difficulties onsite?

If you need assistance onsite, please feel free to visit the CACM area in the Grand Ballroom Lobby or the Registration area.

How do I book a hotel room at the CACM Conference rate?

Hotel reservations must be made directly through the hotel using one of the links below toreceive the special rates. Book and modify your hotel reservations online.

MATERIAL HANDLING FAQ'S

What is Material Handling?

The unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier.

What can I carry into the exhibit hall myself?

Exhibitor company personnel may hand carry their own materials and equipment as long as it does not require more than a two-wheel dolly. Four-wheeled carts, motorized or mechanical devices (i.e., fork-lifts, pallet jacks, or similar) are strictly prohibited.

Can I set up my booth by myself?

Exhibitors may perform all the work in their booths with their own full-time company personnel. Please ensure that all full-time employees have valid company identification at show site. All necessary labor must be obtained through TotalExpo.

EXHIBITOR AGREEMENT COPY – THIS IS A COPY OF THE AGREEMENT SIGNED BY ALL EXHIBITORS DURING BOOTH PURCHASE

General Information, Rules and Regulations:

Defined Terms
The term "Event" means CACM Southern California Law Seminar & Expo, currently scheduled to be held on March 10 – March 12, 2027 (the "Event Dates") at Disneyland Hotel in Anaheim, California (the "Exhibit Facility"). The Event is owned, produced and managed by California Association of Community Managers ("CACM") As used hereinafter, the term "Organizer" means, collectively, CACM, and each of its/their respective officers, directors, agents, representatives, employees and assigns, unless the context requires otherwise. The term "Exhibitor" means, collectively, the company or person that applied for exhibit space rental and agreed to enter into this contract upon acceptance by CACM in the manner stated below and each of its officers, directors, shareholders, employees, contractors, agents, representatives and/or invitees, as applicable.

Contract Acceptance
This contract shall become binding and effective only when it has been signed and accepted by Exhibitor as evidenced by signature, digital or otherwise, making payment as provided in this contract or by exhibiting at the event and signed by a duly authorized representative of CACM.

Assumption of Risks; Releases
Exhibitor expressly assumes all risks associated with, resulting from or arising in connection with Exhibitor's participation or presence at the Event, including without limitation, all risks of theft, loss, harm, damage or injury to the person (including death), property, business or profits of Exhibitor, whether caused by negligence, intentional act, accident, act of God or otherwise. Exhibitor has sole responsibility for its property or any theft, damage or other loss to such property (whether or not stored in any courtesy storage area), including any subrogation claims by its insurer. Neither Organizer nor the Exhibit Facility accepts responsibility, nor is a bailment created, for property delivered by or to Exhibitor. Neither Organizer nor the Exhibit Facility shall be liable for, and Exhibitor hereby releases all of them from, and covenants not to sue any of them with respect to, any and all risks, losses, damages and liabilities described in this paragraph.

Indemnification
Exhibitor shall on a current basis indemnify, defend (with legal counsel satisfactory to CACM), and hold Organizer and the Exhibit Facility harmless from any and all claims, demands, suits, liabilities, damages, losses, costs, reasonable attorneys' fees and expenses which result from or arise out of or in connection with:

(a) Exhibitors' participation or presence at the Event,
(b) any breach by Exhibitor of any agreements, covenants, promises or other obligations under this contract;
(c) any matter for which Exhibitor is otherwise responsible under the terms of this contract;
(d) any violation or infringement (or claim of violation or infringement) of any law or ordinance or the rights of any party under any patent, copyright, trademark, trade secret or other proprietary right;
(e) any libel, slander, defamation or similar claims resulting from the actions of Exhibitor;
(f) harm or injury (including death) to Exhibitor; and
(g) loss of or damage to property or the business or profits of Exhibitor, whether caused by negligence, intentional act, accident, act of God, theft, mysterious disappearance or otherwise.

Limitation of Liability
Under no circumstance shall Organizer or the Exhibit Facility be liable for any lost profits or any incidental, special, indirect, punitive or consequential damages whatsoever for any of their acts or omissions, whether or not apprised of the possibility of any such lost profits or damages. In no event shall Organizer's maximum liability under any circumstance exceed the amount actually paid to CACM by Exhibitor for exhibit space rental pursuant to this contract. Organizer makes no representations or warranties, express or implied, regarding the number of persons who will attend the Event or regarding any other matters.

Qualifications of Exhibitor
CACM, in its sole discretion, determines whether a prospective exhibitor is eligible to participate in the Event. Eligibility is generally limited to persons or firms who supply product and services to the community management industry. Applicants who have not previously exhibited at the Event may be required to submit a description of the nature of their business and the items to be exhibited. CACM reserves the right to restrict or remove any exhibit which CACM, in its sole discretion, believes is objectionable or inappropriate.

Assignment of Space
CACM will attempt to honor an Applicant's request for booth space and its desires with respect to companies it does not wish to have located next to its space. However, CACM specifically reserves the right to assign Applicant to the space available should its choices be unavailable. Further, should a space location conflict arise, CACM specifically reserves the right to require the Applicant to choose between waiving its request not to be located next to a specific company or selecting another available exhibit space.

Exhibit space shall be assigned by CACM in its sole discretion for the Event and for the Event Dates only. Any such assignment does not imply that similar space will be assigned for future Events. CACM reserves the right to change the floor plan or to move an Exhibitor to another booth location prior to or during the Event if CACM in its sole discretion determines that to do so is in the best interest of the Event.

Exhibitor shall not sublet the Booth or any equipment provided by CACM, nor shall Exhibitor assign this Agreement in whole or in part at any time.

Booth Payment Schedule - Cancellation Fees
Full payment of the total exhibit fee must be received in order to reserve a booth space. Cancellation of exhibit space by the Exhibitor must be received in writing. Cancellations received in writing up to 61 days prior to Exposition shall receive a 50% refund of Booth space cost. No refunds will be granted to Exhibitor should Exhibitor cancel this Agreement 1-60 days prior to the event. CACM reserves the right to treat an Exhibitor's downsizing of booth space as cancellation of the original space and purchase of new booth space. An exhibiting company may be required to move to a new location if it requests downsizing of space.

Contract Assignability
CACM may assign any or all obligations, rights, title and interests in this contract, including any sums of money due or which become due under this contract. The assignee shall have all rights to enforce any provision of this contract assigned to them, including the right to collect any sums due under this contract.

Cancellation by CACM
If Exhibitor fails to make a payment required by this contract in a timely manner, CACM may terminate this contract (and Exhibitor's participation in the Event) without further notice and without obligation to refund monies previously paid. CACM reserves the right to refuse Exhibitor permission to move in and set up an exhibit if Exhibitor is in arrears

of any payment due to CACM. CACM is expressly authorized (but has no obligation) to occupy or dispose of any space vacated or made available by reason of action taken under this paragraph in such manner as it may deem best, and without releasing Exhibitor from any liability hereunder. CACM may also terminate this contract effective upon written notice of termination if Exhibitor breaches any of its obligations under this contract, without any obligation on CACM's part to refund any payments previously made and without releasing Exhibitor from any liability arising as a result of or in connection with such breach. If CACM removes or restricts an exhibit, which CACM considers to be objectionable or inappropriate, no refund will be due to Exhibitor.

Cancellation of the Event
If CACM cancels the Event due to circumstances beyond the reasonable control of CACM (such as acts of God, acts of war, governmental emergency, labor strike or unavailability of the Exhibit Facility), CACM shall refund to each Exhibitor its exhibit space rental payment previously paid in full satisfaction of all liabilities of Organizer to Exhibitor. CACM reserves the right to cancel, re-name or re-locate the Event or change the dates on which it is held.
If CACM changes the name of the Event, re-locates the Event to another event facility within the same city, or changes the dates for the Event to dates that are not more than 30 days earlier or 30 days later than the dates on which the Event originally was scheduled to be held, no refund will be due to the Exhibitor, but CACM shall assign to Exhibitor, in lieu of the original space, such other space as CACM deems appropriate and Exhibitor agrees to use such space under the terms of this contract.

If CACM elects to cancel the Event other than for a reason previously described in this paragraph, CACM shall refund to each Exhibitor less a pro rata share of expenses actually incurred by CACM in connection with the Exposition its exhibit space rental payment previously paid, in full satisfaction of all liabilities of Organizer to Exhibitor. Exhibitor agrees that its sole and only entitlement in the event of postponement or cancellation shall be a refund of rental payment, and by signing this Agreement forever waives, on behalf of itself, its officers, agents or employees, successors, heirs and assigns, any additional claim of actual or consequential damage as a result thereof.

Exhibit Space Occupancy
Hours and dates for installing, occupying and dismantling exhibits shall be those specified by CACM. If Exhibitor fails to install its display in its assigned space by 5:00 p.m. the day before the Show opens or leaves its space unattended during the Exhibit hours, CACM shall have the right to take possession of the space and no refund will be due to Exhibitor. All exhibits must be open for business during the Event hours. Exhibitor may not dismantle the display until the Event is officially closed by CACM. No alcohol is permitted to be served in exhibit space.

BOOTH CONFIGURATION AND USE OF EXHIBIT SPACE
Exhibitor is required to keep all materials, items, decorations, activities, activities of guest(s), and all other personnel, within the confines of the Exhibit Space, Any Exhibitor who exceeds or oversteps the Exhibit space will be required to immediately alter their Exhibit space to the satisfaction of CACM, at its sole discretion.

EXCLUSION
CACM shall have the right to exclude or require modification of any display or demonstration which, in its sole discretion, it considers unsuitable to or not in keeping with the character of the Exposition. CACM shall have the right to demand modification of the appearance of dress of persons or mannequins used in connection with displays or demonstrations.

Listing and Promotional Materials
By exhibiting at the Event, Exhibitor grants to CACM a fully-paid, perpetual non-exclusive license to use, display and reproduce the name, trade names and product names of Exhibitor in any directory (print, electronic or other media)

listing the exhibiting companies at the Event and to use such names in CACM promotional materials. CACM shall not be liable for any errors in any listing or descriptions or for omitting any Exhibitor from the directory or other lists or materials. CACM may also take video or photographs of Exhibitor's booth space, exhibit, and personnel during, before or after the open hours of the Event. By purchasing a booth, you grant CACM the right to film and photograph, without compensation, and release CACM from all liability in connection with the use and distribution of your likeness, booth space, and personnel.

Care of Exhibit Facility
Exhibitor shall promptly pay for any and all damages to the Exhibit Facility or associated facilities, booth equipment or the property of others caused by Exhibitor.

Taxes and Licenses
Exhibitor shall be solely responsible for obtaining any licenses, permits or approvals under federal, state or local law applicable to its activities at the Event. Exhibitor shall be solely responsible for obtaining any necessary tax identification numbers and permits and for paying all taxes, royalties, license fees, use fees, or other fees, charges, levies or penalties that become due to any governmental authority in connection with its activities at the Event. Exhibitor will not permit the delivery of merchandise at the Event Facility without the express permission of CACM.

Insurance
Exhibitor shall, at its own expense, secure and maintain through the term of this contract, including move-in and move-out days, the insurance listed below. All such insurance shall be primary of any other valid and collectible insurance of Exhibitor and shall be written on an occurrence basis. Claims made policies are not acceptable and do not constitute compliance with Exhibitor's obligations under this paragraph. Workers' Compensation insurance; Comprehensive General Liability insurance with limits not less than $1,000,000 for each occurrence, $2,000,000 aggregate, combined single limit for bodily injury or property damage, including coverage for personal injury, contractual, and operation of mobile equipment, products and liquor liability (if applicable); Automobile Liability insurance with limits not less than $500,000 for each occurrence combined single limit for bodily injury and property damage, including coverage for owned, non-owned and hired vehicles, including loading and unloading operators.

Comprehensive General Liability and Automobile Liability Insurance
Policies shall name as additional insured California Association of Community Managers and each of its subsidiaries. If requested, copies of additional insured endorsements, primary coverage endorsements and complete copies of policies, satisfactory to CACM, shall be furnished to CACM sixty (60) days before the first day of the Event. Certified copies of the Certificate of Insurance policies shall provide that they may not be cancelled without thirty (30) days advance written notice to CACM.

Copyrighted Materials
Exhibitors shall not play or permit the playing or performance of, or distribution of any copyrighted material at the Event unless it has obtained all necessary rights and paid all required royalties, fees or other payments.

Observance of Laws
Exhibitors shall abide by and observe all federal, state and local laws, codes, ordinances, rules and regulations, and all rules and regulations of the Exhibit Facility (including any union labor work rules). Without limiting the foregoing, Exhibitor shall construct its exhibits to comply with the Americans with Disabilities Act and must comply with the State Fire Marshal.

Booth Fee Inclusions
Exhibit space fees include the following:
• Exhibit space with 8ft. back drape (booth display and materials shall not exceed 8ft in the back of booth)
• 3ft. side divider drapes (booth display and materials shall not exceed 3 ft on the sides of booth)
• 7” x 44” company identification sign
• Booth carpet
• 24-hour exhibit hall perimeter security
• Complimentary listing on Expo website
• 2 complimentary full-day exhibitor badges (2 full-day badges, or equivalent, per every 10x10 booth)

Additional Terms and Conditions
CACM has sole control over attendance policies. Except as provided to the contrary in this contract, all monies paid by Exhibitor shall be deemed fully earned and subject to the Cancellation Fee as described under that section in this contract. Exhibitor shall conduct itself at all times in accordance with normal standards of decorum and good taste. In addition to its right to close an exhibit and withdraw acceptance of the contract, CACM in its sole judgment may refuse to consider for participation in the future Events an Exhibitor who violates or fails to abide by the contract and any of the accompanying rules and regulations. Any amendment to this contract must be in writing and signed by an authorized representative of CACM. Exhibitor may not assign this contract or any right hereunder nor may Exhibitor sublet or license all or any portion of exhibit space.

Exhibitor Service Manual
Approximately three months before the Event, CACM will post an electronic Exhibitor Service Manual on our website. The “Exhibitor Contact” listed on the front of this contract will receive the link. The Exhibitor Service Manual will include information integral to participation at the Event, including but not limited to: additional exhibitor rules and regulations, official contractor order forms, registration, shipping and drayage information, utilities and building services, exhibitor display rules, and move-in, move-out schedules.

Incorporation of Rules and Regulations
Any and all matters pertaining to the Event and not specifically covered by the terms and conditions of this contract shall be subject to determination by CACM in its sole discretion. CACM may adopt rules or regulations from time to time governing such matters and may amend or revoke them at any time. Any such rules and regulations (whether or not included in an Exhibitor Service Manual or similar document) are an integral part of this contract and are incorporated herein by reference. Exhibitor shall observe and abide by additional regulations made by CACM as soon as these additional rules or regulations are communicated to Exhibitor. This contract (including Exhibitor Service Manual and any additional rules or regulations adopted by CACM from time to time) states the entire contract of the parties with respect to the subject matter hereof. No alcohol is permitted to be served in the exhibit hall tradeshow.

Governing Law
This contract is governed by the laws of the State of California as applied to contracts entered into and entirely performed within such state. Exhibitor agrees that the courts located in the State of California shall constitute the exclusive forum for the resolution of any and all disputes arising out of, connected with or related to this contract or the breach of any provision of this contract. Exhibitor waives any right to assert lack of personal or subject matter jurisdiction and agrees that the venue properly lies in the County of Orange and the City of Laguna Hills, California. If legal action is required to enforce this contract, the prevailing party is entitled to recover reasonable attorney fees, administrative costs, costs of court and any other expenses incurred in enforcing the contract.

EXHIBITOR BADGE ORDER FORM

2027 SOUTHERN CALIFORNIA LAW SEMINAR & EXPO

EXHIBITOR NAME:

BADGE INFORMATION — Two attendee registrations each day inclusive with booth cost (i.e., either two people attend both days or four one-day attendee registrations). Must be employees of exhibiting firm or authorized entertainment guests. Additional registrations may be purchased in the Additional Badge Order section. **All badge orders and/or changes must be received at CACM by February 2, 2027,** email to marketing@cacm.org. Badge orders and/or changes received after this date will be processed at the Show and will result in a late processing fee of $60.00 per badge. Please see the Exhibitor Contract for badge rules and regulations. Badges include access to Exhibit Hall, continental breakfast and daily education sessions.

Instructions:

1. Fill in the name of each attendee (Full Name, Email, & Days Attending).
2. Check the box that applies to their scheduled attendance. Choose Thursday & Friday, Thursday Only, or Friday Only.
3. Check the box in the Wednesday column if the attendee plans to attend the Vision Awards Nominee Celebration. Note, only two tickets are inclusive with booth cost. If this column goes unchecked it is assumed that the exhibitor is forfeiting their tickets.
4. **Review your submission. <u>There should only be two attendees listed for each day</u>. Additionally, there should only be two boxes checked for the Reception.**
5. **Fill out the Additional Badge Order section below if you require any additional staff and/or entertainment guests. Includepayment.**

Full Name (will appear on badge)	Email	Both Days	Thurs. Only	Friday Only	Wednesday Vision Award Nominee Celebration
		☐	☐	☐	☐
		☐	☐	☐	☐
		N/A	☐	☐	☐
		N/A	☐	☐	☐

ADDITIONAL BADGE ORDER — Required for additional staff and/or entertainment guests.
(Please note if attendee is entertainment guest and not an employee).

Full Name (will appear on badge)	Email	Thurs. ($189)	Friday ($189)	Wednesday Vision Award Nominee Celebration
		☐	☐	☐
		☐	☐	☐
		☐	☐	☐
		☐	☐	☐

Payment for Additional Badges:

☐ ☐ Visa ☐ Mastercard ☐ American Express ☐ Discover

Total:_____

Card Number:_____ Exp. Date:_____ CVV:_____

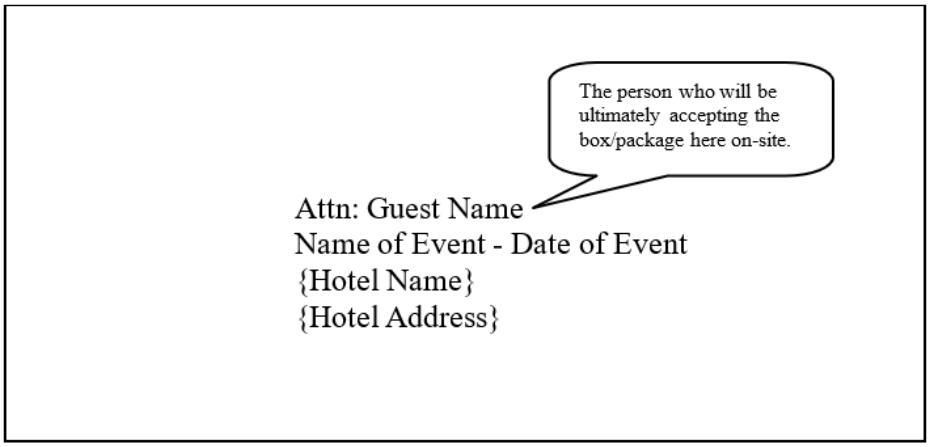
Signature:_____ Cardholder's Name:_____

Email Receipt To:_____

Disneyland® Resort Hotels

Shipping Instructions

The following is our recommendation on how to address your labels.
If your Convention has booked a drayage company, the drayage company shipping instructions will take precedence:



Disneyland Hotel

1150 W. Magic Way

Anaheim, CA 92802

Pixar Place Hotel

1717 S. Disneyland Drive

Anaheim, CA 92802

Disney's Grand Californian Hotel & Spa

1600 S. Disneyland Drive

Anaheim, CA 92802

Special Instructions:

Shipments should be sent to arrive no more than 3 days prior to setup date. At the end of the conference, arrangements should be made to ship items no more than 3 days after tear down date. Storage charges will be applied to shipments held more than 3 days.

Handling of incoming items includes Receiving item(s) from carrier, up to 3 days of storage, delivery to the proper location inside the resort, pick up of packed items after the event, up to 3 days storage and placing items with carrier for shipment.

AMAZON SHIPMENTS:
Please note that there may be up to a three day delay in receiving any incoming shipments from Amazon. All Amazon shipments are routed to an off-site location that is open Monday - Friday. If immediate pick up is necessary, we suggest that you send the package(s) to an Amazon Locker located near the Resort.

BOX & PALLET HANDLING FEES:
$10.00 per box each way (inbound and outbound)
$35.00 per pallet each way (inbound and outbound). Shipments arriving on pallets will be left intact, unless the pallet will not fit through a doorway. If it will not fit through a doorway, it will be broken down and the Box Handling Fees of $10.00 per box each way (inbound and outbound) will apply.

INTERNET SERVICE CONTRACT DISNEYLAND PROPERTIES

Exhibitor Company Name:	Booth / Room #:	Show Name:	
Billing Company Name:		Show Start Date:	Show End Date:
Billing Company Address:		INCENTIVE ORDER DEADLINE: **14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**	
City, State / Country, Zip:	Country:	On-site Authorized Contact:	On-site Cell Number:
Contact:	Phone Number:	Contact Email:	Cell Number:

SHARED 10 MBPS SERVICE - WIRED	QTY	PRICE	TOTAL
Shared Ethernet Connection with 1 Public IP address/device - length of show		$ 850	$
Each Additional Public IP address/device		$ 100	$

DEDICATED BANDWIDTH SERVICES - WIRED	QTY	PRICE	TOTAL
15 Mbps Dedicated Bandwidth Connection with 1 Public IP address/device		$ 2,500	$
15 Mbps Dedicated Bandwidth Connection with 30 Public IP address/device		$ 4,000	$
Additional 5 Mbps Bandwidth (up to 95 Mbps)		$ 825	$
ach Additional Public IP address/device		$ 100	$
Inter-Room Connectivity		$ 350	$
Private VLAN		$ 500	$
Relocation Fee		$ 150	$
Extend T-1 Data Circuit (dry pair) from Demarc to Location		$ 1,250	$
Expedite Fee (Shared or Dedicated/per connection/within 5 business days)		$ 250	$

EQUIPMENT & LABOR	QTY	PRICE	TOTAL
8 Port Ethernet Switch Rental		$ 125	$
24 Port Ethernet Switch Rental		$ 250	$
50 Foot Ethernet Patch Cable		$ 50	$
100 Foot Ethernet Patch Cable		$ 100	$
Floor Work / Stand-by Labor ST (hours)		$ 75	$
Floor Work / Stand-by Labor OT (hours)		$ 112.50	$

SPECIAL QUOTE, ATTACHMENT A OR STATEMENT OF WORK (IF APPLICABLE)

PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT.

I hereby acknowledge the above listed on-site authorized contact is permitted to make on-site changes to my order. I also acknowledge any change to my order could result in the credit card on file being charged. Upon execution of this document the Customer hereby authorizes Smart City Networks to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions.

Subtotal	$
ESTIMATED 10% TAX/FEES	$
Grand Total	$

***INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	_____ /_____ /_____

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can

Pay Via Credit Card

Make checks payable to: **SMART CITY NETWORKS**
Send completed orders with payment to: 5795 W. Badura Avenue, Suite 110
Las Vegas, NV 89118

You may reach us with questions at:
Call: (714) 765-8600
Email: Anaheimcustomerservice@smartcitynetworks.com

Customer Number:	Job Number:
Service Manager:	
Location:	

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Effective July 1, 2026 - December 31, 2027 - V070126

EVENT SERVICE TRADE SHOW ELECTRICAL ORDER FORM

This is your authority to install the following services – PRICES DO NOT INCLUDE CONNECTING EQUIPMENT

QUANTITY		SPECIFICATIONS		$TOTAL
	ELECTRICAL OUTLETS			
	1 Outlet up to 10 amps (1000 Watts)		**$150.00 EA.**	
	1 Outlet up to 20 amps (2000 Watts)		**$175.00 EA.**	
	Over 20 amps, add $20.00 per each 10 amp			
	Add: 50% for 208 Volt singles phase			
	Add: 100% for 208 Volt three phase			
	THEATRICAL LIGHT			
	Supplemental lighting must be set before show opens. 575 Watt source four par or Ellipsoidals.		**$350.00 EA.**	
	AUDIO EQUIPMENT			
	Powered Speaker with Stand		**$200.00 EA.**	
	Wired Microphone		**$125.00 EA.**	
	Wireless Microphone		**$275.00 EA.**	
	EXTENSION CORD RENTAL			
	Extension Cord	25 foot through 100 foot	**$40.00 EA.**	
	Power Strip		**$40.00 EA.**	
	Air Service ½" Coupling, 110 PSI **(requires Labor)**	Up to 8CFM	**$250.00 DAY**	
	WATER & DRAIN (specified location)		**$250.00 EA.**	
	T.V. SIGNAL DROP (requires Labor)		**$250.00 EA.**	
	HANG BANNER/SIGN	Standard Size 3' x 5' & Under	**$125.00 EA.**	
	HANG OVERSIZED SIGN	Oversized 4' x 6' & Above	**$175.00 EA.**	
	SCISSOR LIFT RENTAL (requires Labor)		**Custom**	
	LABOR (minimum 1 hour) ONLY for services noted as requiring Labor			
	Straight Time 1-10 Hours	Hours:	**$125.00 HOUR**	
	Time and a half 10-12 Hours	Hours:	**$200.00 HOUR**	
	Double Time 12+ Hours	Hours:	**$250.00 HOUR**	

***NOTE: AN OUTLET IS DEFINED AS A CONNECTION TERMINATING IN A SINGLE ELECTRICAL UNIT, OR PORTION OF A MULTI UNIT. All outlets supplied to the back of the booth. Connections from outlets to equipment shall be charged for time and material. Hook-up must be by HOTEL Personnel.**

Payment can be made by check or credit card.
Remit check payments to: The Disneyland Resort, 1150 W. Magic Way, Anaheim, CA 92802, Attn: Wendi Bryant.
For credit card payments, a secure link will be sent to the email provided below.

All orders for electrical services and equipment must be received at least fourteen (14) days before setup date.
****Orders not received in advance will be subject to show floor prices.****

EMAIL TO DLR.ELECTRICAL.ORDER.FORM@DISNEY.COM

NAME OF CONVENTION:	
NAME OF EXHIBITOR (COMPANY NAME):	
INSTALLATION DATE:	
BOOTH NUMBER:	
CORPORATE ADDRESS (REQUIRED):	
PHONE:	
EMAIL:	
PAYMENT TYPE:	
NAME (PRINT):	

10/08/24

Disneyland Hotel

Exhibitor Marketing Kit

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Easy Ordering

As the exclusive Technology Provider of Disney's Grand Californian Hotel & Spa, Encore is committed to making your experience as easy and stress-free as possible.

Self-service option available through our online store – EventNow

Step 1

Visit EventNow, and search for your event name

Step 2

Browse our technology catalog

Step 3

Select from a list of available products/product packages and service packages, then check out.*

- EventNow is only available more than two days prior to event load in. If ordering within two days, contact your onsite team

EventNow℠

Offers a wide range of solutions for any exhibitor including:

- Large and small format HD monitors (40" monitors and above include floor stands)
- PC Based Laptops
- Wireless Presentation Controls
- HDMI Cables, Distribution Amplifiers, and Adapters
- LED Banner "Digital Signage"
- Flipchart Packages

Once your order is completed, a confirmation email will be sent with all your order details and a dedicated professional will still be on-hand to answer any questions regarding your order.

We make it easy

- Easy ordering options
- Confirmation email is sent with your order details
- We regularly maintain and service all equipment
- Encore delivers, installs, and tests equipment.
- After the show, Encore picks up your rental equipment.

Need assistance or products/solutions not offered in EventNow?

Call your on-site contact directly :

Raul Martinez / Madison Tanap
Sr Sales Manager / Sales Manager
raul.martinez@encoreglobal.com /
madison.tanap@encoreglobal.com
M: 1 626-975-9011 / M: 1 562-343-0580

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Special Notes

We are happy to support all exhibitor support requests with 48 hour notice prior to event start.

There is complementary WiFi Internet available in the meeting space and throughout the resort.

Encore does not provide any power services at Disneyland Hotel. Please reach out to the Disney Event Services team if your booth has a need for any audio or power.

For any questions, please connect with Raul or Maddy for additional support.