RECERTIFICATION APPLICATION

Please select the certification you wish to recertify:

CACM California Association of Community Managers

- ☐ Certified Community Association Manager (CCAM)
- ☐ Community Association Financial Manager (CAFM)
- ☐ Master of Community Association Management (MCAM)
- ☐ California CertifiedIndustryPartner(CCIP)

APPLICANT INFORMATION

Full Name (First, Middle Initial and Last Name): _____

Personal Phone: _____

Personal Email: _____

Company Name: _____

Work Phone: _____

Work Email: _____

Supervisor, HR contact, CEO or Owner who can verify your employment: ***Check if you are Sole Proprietor/Owner:*** ☐

Name: _____

Title: _____

Email: _____

Since your last certification or recertification approval, have any of the following occurred? If yes, please provide a written explanation and any relevant supporting documentation.

Yes	No	
☐	☐	Have you ever been involved in either civil or criminal legal proceedings as a defendant in which there were allegations of fraud, misrepresentation, or misappropriation of funds or property?
☐	☐	Have you ever been refused bonding, fidelity or crime insurance, or had any such coverage canceled?
☐	☐	Have you ever been subject to disciplinary action by CACM or any other professional association?
☐	☐	Have you ever had a professional license suspended or revoked or otherwise been subject to disciplinary action by any licensing agency?
☐	☐	Have you ever been convicted of or pled no contest to a felony?

Do you possess other professional designations or licenses (e.g., PCAM, CPM, CPA, Broker etc.)?

Designation/License _____ Issuing Agency _____ Number _____ Exp. Date. _____

Designation/License _____ Issuing Agency _____ Number _____ Exp. Date. _____

Designation/License _____ Issuing Agency _____ Number _____ Exp. Date. _____

By submitting this application, the applicant certifies that the information provided is accurate, acknowledges and understands the information below, and authorizes CACM to verify the information submitted.

1. The information provided will be used to assist CACM in judging the applicant's eligibility for CCAM/CAFM/MCAM/CCIP status.
2. Additional information that may be required by CACM shall be supplied promptly upon request.
3. The information provided is complete and correct to the best of the applicant's knowledge.
4. The information will be considered confidential, except as may be required to process and approve the application.
5. There are no actions charged against the applicant or challenges to the applicant's responsibility, character or integrity.
6. Any information or comment furnished to CACM by any person or response to an invitation to provide information shall be conclusive, deemed to be privileged, and not form the basis of any action by the applicant for slander, libel or defamation of character. CACM reserves the right to document all information contained herein.
7. The applicant agrees to waive any and all claims against CACM, its officers, directors, employees, agents, attorneys, and members arising out of any act or omission in connection with the consideration, rejection or acceptance of this application, or any act or omission by CACM in disappointing the applicant if the application is not approved, including any suspension or expulsion of the applicant as a CCAM/CAFM/MCAM/CCIP program applicant.
8. The applicant wholeheartedly subscribes to the official CACM Code of Professional Ethics and Standards of Practice.
9. The applicant understands his/her responsibility to provide CACM with current place of business and any subsequent changes.
10. The applicant understands and agrees to permit the Professional Standards Committee to review this application and any attachments or subsequent information submitted or obtained related to the application and investigate any portions as it may deem necessary.
11. The applicant understands that if his/her membership or certification is terminated as a result of a disciplinary action by the Professional Standards Committee, he/she will not be eligible to reinstate or reapply for either.

In addition to the foregoing, the applicant shall have the duty and the responsibility to arbitrate controversies arising out of management contracts and the community association management business with any and all forms of associations as specified in the Code of Professional Ethics and Standards of Practice.

Applicant Printed Name _____ **Date Signed** _____

Applicant Signature _____

Upload your completed application in the **Education Center** under **My Certifications**. Applications will be accepted no more than 30 days prior to your recertification deadline.