

CACM REGISTRATION FORM FOR MANAGEMENT PROFESSIONALS

PLEASE CHECK:

Member
Non-Member

THREE EASY WAYS TO REGISTER

1. Online at cacm.org

Online is the most expeditious way to register. Register through your member portal or from the calendar and pay with your credit card, debit card or e-check. Members must sign in to receive member discount.

2. Email this form to registration@cacm.org

Complete this fillable registration form, scan and attach it to your email.

3. Mail to the CACM Office

Complete the form with payment, send to:
CACM 23461 South Pointe Dr., Ste.200
Laguna Hills, CA 92653

CACM Courses are for community management professionals only.

Registration forms must be accompanied by payment. Those received without payment will NOT be processed.

COURSE CANCELLATION POLICY Cancellations must be received in writing via email at registration@cacm.org at least 3 days prior to the course start date. The registration fee will be credited to the purchaser's account. Course cancellations will not be accepted after the course has transpired and the registrant will need to re-register for their desired course (registration fees apply).

COURSE TRANSFER POLICY

In the event a registrant has a conflict with an original course registration date, the registration for that course may be transferred to a future date for a \$40 transfer fee. It is the registrant's responsibility to notify CACM at least 3 days in advance should they want to transfer to an alternate course offering. If notified less than 3 days, the registrant will need to re-register for their desired course (Registration fees apply). Course transfers will not be accepted after the course has taken place. In addition, course registrations can only be transferred one time, and they must be done within the same calendar year.

EXAM RETAKE

In the event an certification candidate does not pass a certification exam, the exam may be retaken with a fee of \$100. The retake must be completed within 3 months of notification that the retake has been granted.

PLEASE FILL IN ALL FIELDS BELOW (* indicates mandatory fields)

COMPANY NAME _____
ATTENDEE NAME* _____
STREET ADDRESS* _____
ADDRESS LINE 2 _____
CITY* _____ STATE* _____
ZIP/POSTAL CODE* _____ COUNTRY _____
PHONE* _____
ATTENDEE EMAIL* _____

PAYMENT METHOD (please check one)

☐ Amex ☐ Discover ☐ Mastercard ☐ Visa

Please email a credit card receipt to: _____

Alternate Receipt Email Address: _____

CARD NUMBER _____ CVV _____

EXPIRATION DATE _____ BILLING ZIP CODE _____

CARDHOLDER NAME (PRINT CLEARLY) _____

AUTHORIZED SIGNATURE _____

COURSE/EVENT NAME	LOCATION	DATE	FEE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



NOTE: A confirmation will be sent to the email we have on file or alternate located below after registration. If you do not receive a confirmation one week prior to the course please contact registration@cacm.org.

California Association of Community Managers, Inc.

23461 South Pointe Dr., Ste. 200, Laguna Hills, CA 92653
949.916.2226, ext. 318 | membership@cacm.org | www.cacm.org